



**TOWAMENSING TOWNSHIP PLANNING COMMISSION MEETING
TOWAMENSING TOWNSHIP BUILDING
Meeting Minutes
September 8, 2025**

CALL TO ORDER / PLEDGE OF ALLEGIANCE: 6:58 pm

ROLL CALL:

Dwight Eisenhower, Chairperson – present
Scott Carter, Member – present
Bob Ziegenfus, Member – present
Matthew Schnell, Solicitor – present
Jim Melber, Zoning Officer – absent

Penny Kleintop, Vice Chairperson – present
David Beers, Member – present
Bruce Miller, Member – present
Greg Haas, Engineer and Secretary – present

APPROVAL OF MINUTES:

Bruce made a motion to approve the August 11, 2025, Meeting Minutes - Bob 2nd - AIF - Motion Carried. Penny and David abstained as they were not present at the meeting.

PUBLIC PARTICIPATION:

Lamar George attended and discussed the potential placement of an accessory building on his 7 +/- acre lot off of Summer Mountain Road without having a principal building. It was conveyed to Lamar that this would require a variance from the Zoning Hearing Board. He was directed to submit a Zoning Permit Application to Jim Melber who would then deny the Application. Then he could submit a variance Application.

OLD BUSINESS:

Schaffer Minor Subdivision Plan – No one representing the Plan was in attendance. Greg reported that he's received emails from the Surveyor, Kim Holworth of Van Cleef Engineering, and that the remaining outstanding items are a review from Lower Towamensing Township and approval of the Sewage Planning Module from the PA DEP. No action was taken.

Schoch Reverse Subdivision Plan – Greg inadvertently forgot to have Patty leave the Plans in the meeting room for the Planners to sign. Thus, Dwight and Penny will need to come into the office within the next few days to do so.

NEW BUSINESS:

Dugan and Saltzer Lot Line Adjustment Plan – Surveyor Jonathan Shupp attended and presented a revised Plan. The Plan was modified to address the comments within Greg's Review #1 letter. David made a motion to recommend conditional approval of the Plan subject to Greg's review of the revised Plan and all outstanding issues being satisfactorily addressed - Scott 2nd - AIF - Motion Carried.

DISCUSSION:

Palmerton Area Comprehensive Plan Update – The Planners reviewed of pages 22, and 46 to 53, of the existing Plan. Greg is to prepare a letter with the comments from the Planners.

ADJOURNMENT:

Penny made a motion to adjourn the meeting @ 7:46 pm - Dwight 2nd - AIF - Motion Carried.

Prepared by Gregory S. Haas, P.E., Keystone Consulting Engineers, Inc.,
Township Engineer and Planning Commission Secretary.