

**TOWAMENSING TOWNSHIP BOARD OF SUPERVISORS MEETING  
TOWAMENSING TOWNSHIP BUILDING**

**Meeting Minutes  
August 8, 2024 – 7:00pm**

**CALL TO ORDER – 7:00pm**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

**Guy Seifert**, Chairperson-P; **John Kleintop**-Vice-Chairman/Treasurer-P; **Scott Mosier**, Supervisor-P; **Thomas Nanovic**, Solicitor-P; **Patricia Mann**, Secretary-P; **Jim Melber**, Zoning Officer-P; **Greg Haas**, Engineer-P

Guy Seifert made public announcement that they had an Executive Session to go over personnel and legal issues.

Patricia Mann recording.

**APPROVAL OF REPORTS:**

Towamensing Township Meeting Minutes July 3, 2024 Board of Supervisors Meeting – **Scott Mosier made motion to approve minutes – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

There was no staff meeting for August.

Bill List and Payroll from July 1, 2024 – July 31, 2024 – **Scott Mosier made motion to approve bill/payroll list - John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

Towamensing Township Treasurer’s Report as of July 31, 2024 – **Scott Mosier made motion to approve Treasurer’s Report – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

**PUBLIC PARTICIPATION - 5 MINUTE LIMIT:**

James Everett addressed his concerns on the waste transfer station and its proposed location. Provided letter and docs to Board. Supervisors advised they would take his concern in to consideration.

Mark Althouse addressed his concern about a possible B&B being built next to his property. Discussion on permit applications that were/were not submitted for this property. Mr. Althouse stated trees are being cleared. Supervisors and Solicitor stated to their knowledge as of now they are not doing anything illegal. Township will keep an eye on this matter.

**PLANS & SUBDIVISION:**

None

**OLD BUSINESS:**

Torrone / 57 Road – **Scott Mosier made motion to have Solicitor Nanovic take action to get 57 Road / Torrone property cleaned up – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

John Kleintop, Jim Melber and Solicitor Nanovic will be setting up a time to go to the property for visualization on how to proceed.

**NEW BUSINESS:**

Delinquent Garbage Accounts – Solicitor Nanovic will walk Patricia through the process of Smalls Claims Court to have these accounts ruled on and we will have the judgements to continue forth.

Keith Fronheiser / Elizabeth Miller driveway erosion Stagecoach Road West – Township has sent letter regarding this matter and residents have not responded. Solicitor Nanovic reviewed and advised this will be enforced with citations from the Supervisors not Zoning.

### HISTORICAL COMMISSION:

Don gave report. All windows installed and cleaned. Prepped and primed the beginning of the entrance, the front wood siding. Need to finish the North side of the siding. Molding needs to be installed around the window frames, side facing the church. Door for the entrance is finished and at Guy's butcher shop, Gary will pick up. Landing with ramp in the front with hand rail. Patio or poured concrete, looking for someone to help do that work, supplies with special pricing. Inside was stripped only thing is the blackboard, needs a lot of cosmetic work.

### ROAD MASTER REPORT:

Rained out with tarring/chipping this week. Looking into replacing 2002 Dump truck. Also, Garbage truck #8 is getting rough. Will have more discussion on this.

Email questions or comments to [ttroad@ptd.net](mailto:ttroad@ptd.net)

### ZONING OFFICER REPORT:

Available in township office.

### SEO REPORT:

Available in township office.

### FIRE COMPANY REPORT:

None

### PLANNING COMMISSION:

Next meeting August 12, 2024 at 7 p.m.

### CORRESPONDENCE:

Congratulate Towamensing 9-11yo PVL baseball tournament victory.

### OFFICIALS:

John Kleintop discussed with Gary Anthony/Fire Co. about the concerned resident on Anderson Dr. and the detour off Interchange from the accident. Vehicles including tractor trailers come in the cul de sac. Gary suggested the township to put a no outlet sign there.

Amend the Agenda / Personnel item – **Guy Seifert made motion to amend the Agenda to address a personnel item – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

An error was made to an employee's pay through the payroll company and we need to reimburse that employee. **Guy Seifert made motion to reimburse that employee the amount that is owed totaling \$23,482.48 – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried / Scott Mosier abstained.**

Discussion if garbage is still being dumped and if the gates are working properly. No garbage is being dumped here at the township and the gates are working.

Next Board of Supervisor meeting will be September 5, 2024

**ZONING OFFICER HOURS:**

Hours for August 2024:

Thursday – August 1, 2024 – 4pm – 6pm  
Thursday – August 8, 2024 – 4pm - 6pm  
Thursday – August 15, 2024 – 4pm – 6pm  
Thursday – August 22, 2024 – 4pm – 6pm  
Thursday – August 29, 2024 – 4pm – 6pm

Jim Melber, Towamensing Township Zoning & Code Enforcement Officer, can be reached by calling:  
570-657-7293. Email: [M35A3Deuce@outlook.com](mailto:M35A3Deuce@outlook.com)

**John Kleintop made a motion made to adjourn meeting at 7:43pm. 2<sup>nd</sup> by Scott Mosier- AIF – Motion Carried**

Respectfully submitted,  
*Patricia Mann*, Secretary