

**TOWAMENSING TOWNSHIP BOARD OF SUPERVISORS MEETING**  
**TOWAMENSING TOWNSHIP BUILDING**  
**Meeting Minutes**  
**August 7, 2025 -7:00 p.m.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Guy Seifert** – Chairperson -, **John Kleintop** – V. Chairperson/Treasurer, **Scott Mosier** – Supervisor, **Thomas Nanovic** – Solicitor, **Patricia Mann** – Secretary, **Jim Melber** – Zoning Officer, **Greg Haas** – Engineer

Township and BRC recording.

**APPROVAL OF REPORTS:**

Towamensing Township Meeting Minutes July 3, 2025 Board of Supervisors Meeting – **Scott Mosier made motion to approve minutes – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

Bill List and Payroll from July 1, 2025 – July 31, 2025 – **Scott Mosier made motion to approve bill/payroll list. – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

Towamensing Township Treasurer’s Report as of July 31, 2025 – **Scott Mosier made motion to approve Treasurer’s Report – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

**PUBLIC PARTICIPATION - 5 MINUTE LIMIT:**

Charles Horinko announced his concern regarding a shipping container that is bordering his property, wanting to know if there were any ordinances on them. Guy Seifert briefly answered, yes on residential, no on commercial and industrial and explained depends on the zoning. Jim Melber stated he already issued a denial letter for this incident.

**PLANS & SUBDIVISION:**

Schoch Reverse Subdivision Plan / 9425 Interchange Road (Lot Consolidation)– Black Forest Engineering - **Guy Seifert made a motion to accept the time extension until October 1, 2025. – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried.**

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Guy Seifert discussed Junior Vol. Firefighters and the policy Towamensing Twp. Volunteer Fire Co. has in place. He stated emergency services have to follow the same Child Labor Laws as a business. The township contacting the Worker’s Comp carrier to inquire if there are requirements in our policy regarding this matter. With the growth of the fire company, the junior program is critically important and needs to be priority.

Guy Seifert advised the Fire Co. had their Firemen’s Relief Audit done and there were two findings: Failure to maintain a Pa Tax Exempt Number and failure to maintain a complete and accurate cumulative equipment roster, along with and physical inventory of equipment. Guy advised he wants a letter sent to the President of Firemen’s Relief, Robert O’Donnell (copy President of Fire Co. Eric George and Fire Chief Cole George), stating the township is concerned and this needs to be taken care of.

Guy Seifert requested Budget drafts for Supervisors to start working on 2026 Budget.

**HISTORICAL COMMISSION:**

Don Bonett stated they are making progress. All the exterior will be completed this year. Interior will be worked on next year. Very grateful for the donations to help complete this project and help. Thank you to all and to Lori Cooper for her hand in it all.

### ROAD MASTER REPORT:

Tar and chip finished by AMS. Township is also doing tar and chipping. Will be cutting shoulders in the next week or 2. Email questions or comments to [ttroad@ptd.net](mailto:ttroad@ptd.net)

### ZONING OFFICER REPORT:

Available in township office

### SEO REPORT:

Available in township office

### FIRE COMPANY REPORT:

Eric George gave report.

10 emergency calls in the month of July:

7/5- Terrain Rescue	7/11- Fire Alarm
7/6- MVA	7/11- 911 Down, Man Station
7/6- Boat Fire	7/12- EMS Assist
7/8- MVA	7/17- Fire Alarm
7/9- Odor Investigation	7/20- Dwelling Fire

4 emergency calls to date for August.

8/5 – Attended National Night Out in Palmerton

8/4-8/9 – Fire Police Assist for Carbon Cty Fair

### PLANNING COMMISSION:

Greg Haas mentioned they would be going over the next 10 pages of the Palmerton Area Comprehensive Plan. There was discussion about Lakeside Condo since this is new to the township.

Next meeting is Monday, August 11, 2025 at 7 p.m.

### CORRESPONDENCE:

Guy Seifert advised to reach out to Cathy Mueller from Palmerton Library in regards to her requesting a letter of support for library restorations and have her send a format of what she is requesting.

### OFFICIALS:

Next Board of Supervisor meeting will be September 4, 2025 at 7:00 p.m.

### ZONING OFFICER HOURS:

Hours for August 2025:

Thursday, August 7 – 4:00 pm to 6:00 pm

Thursday, August 14 – 4:00 pm to 6:00 pm

Thursday, August 21 – 4:00pm to 6:00 pm

Thursday, August 28 – 4:00pm to 6:00 pm

Jim Melber, Towamensing Township Zoning & Code Enforcement Officer, can be reached by calling:

570-657-7293. Email: [M35A3Deuce@outlook.com](mailto:M35A3Deuce@outlook.com)

**John Kleintop made a motion to adjourn meeting, Scott Mosier 7:36 pm –2<sup>nd</sup> – AIF – Motion Carried.**

Respectfully submitted,

***Patricia Mann***, Secretary