

**TOWAMENSING TOWNSHIP BOARD OF SUPERVISORS MEETING  
TOWAMENSING TOWNSHIP BUILDING**

**Meeting Minutes  
June 6, 2024 – 7:00pm**

**CALL TO ORDER – 7:00pm**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Guy Seifert, Chairperson; John Kleintop-Vice-Chairman/Treasurer; Scott Mosier, Supervisor; Thomas Nanovic, Solicitor; Jan Cool, Secretary/Administrative Clerk; Jim Melber, Zoning Officer; Greg Haas, Engineer

Appointment of Jan Cool as temporary secretary – **Guy Seifert made motion to approve appointment – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

Jan Cool recording, Times News & TV 13

**APPROVAL OF REPORTS:**

Towamensing Township Meeting Minutes May 2, 2024 Board of Supervisors Meeting – **Scott Mosier made motion to approve minutes – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

Bill List and Payroll from May 1, 2024 – May 31, 2024 – **Scott Mosier made motion to approve bill/payroll list - John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

Towamensing Township Treasurer’s Report as of May 31, 2024 – **Scott Mosier made motion to approve Treasurer’s Report – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

**PUBLIC PARTICIPATION - 5 MINUTE LIMIT:** Please sign the book if you would like to address the Board.

**Mary Wood** – Mrs. Wood expressed concerns regarding the squatter issue at 425 57 Drive and asked how residents can protect themselves against squatters taking over their properties. Mrs. Wood was advised to contact an attorney and/or the PA State Police for guidance, but was told that the township is making progress in addressing the squatter issue. Mrs. Wood asked if the supervisors knew if there was a new PA law passed changing from squatters to trespassers. The supervisors responded that they had no knowledge of any law. Mrs. Wood also requested “Watch Children” signs to be posted on Ziegler Drive due to speeding. Scott will look into posting signs.

**Stanley and Scott Hahn** - The Hahn’s requested guidance on creating a defacto sub-division of property along Strohls Valley Road. The property is located on both sides of the road. As a note, the township recognizes that the property is sub-divided by Strohls Valley Road. Mr. Hahn has a survey map with boundary pins marked and measured and road centers are calculated. It was suggested that they contact the Carbon County Tax Assessment office. If approved, they will need to provide the township with a stamped copy of the plans, copies of the recorded deeds and the new Parcel ID numbers.

**PLANS & SUBDIVISION**

Crown PA Builder final plans were approved and signed. **Guy Seifert made motion to approve plans – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

Sunrise Lehigh Group (Lakeside Storage) time extension letter - **Guy Seifert made motion to approve plans – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

## **OLD BUSINESS**

Approve settlement with Meher Real Estate on property at 1735 Strohl Valley Road – Case has been settled with a settlement agreement of \$25,000 and they will no longer operate property as a short-term rental. \$15,000 has been deposited in Tom Nanovic’s trust account. \$10,000 balance (accepted against \$12,000 second judgement) to be paid within 1 year. If violated, Meher will be charged with contempt of court. **Guy Seifert made motion to approve settlement – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

Acceptance of Sanitation Bid – Tom will advertise awarding of sanitation bid for June 27, 2024 at 3:00pm

Acceptance of Kirk Summa Auditors Report – **John Kleintop made motion to approve audit report – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried**

Dates for Palmerton Area Comprehensive Plan available - **Guy Seifert made motion to table – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried**

## **NEW BUSINESS**

Jerome Wagner request for relief – Tom Nanovic confirmed that the county received the request and Mr. Wagner has been marked as tax exempt. Nothing for township to do but keep on file.

Acceptance of Jessica Ahner resignation effective May 31, 2024 – **John Kleintop made motion to approve resignation – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried**

Appointment of Patricia Mann, secretary effective June 17, 2024 - **John Kleintop made motion to approve appointment – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried**

Acceptance of Attorney Cheng resignation from both Zoning Hearing Board and Planning Commission - **John Kleintop made motion to approve resignation – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried**

Appointing of Zoning Hearing Board Solicitor – Attorney Angela Stehle - **John Kleintop made motion to approve appointment – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried**

Appointing of Planning Solicitor – Attorney Angela Stehle - **John Kleintop made motion to approve appointment – Scott Mosier 2<sup>nd</sup> – AIF – Motion Carried**

Executive Session on Planning Commissions Meetings – 7:48pm-7:53pm – Determined that Planning Commission must meet regardless if there is anything on the agenda and wait 15 minutes before leaving. **John Kleintop made motion to approve meeting attendance – Guy Seifert 2<sup>nd</sup> – AIF – Motion Carried**

## **HISTORICAL COMMISSION**

Don Bonnett reported that work on the exterior of the Greenzweig School should be completed by the end of summer and the Historical Commission does not need anything from the Township. Elected Tom Newman to replace Karl Rolappe (resigned) as a member of the commission. **Scott Mosier made motion to approve appointment – John Kleintop 2<sup>nd</sup> – AIF – Motion Carried**

## **ROAD MASTER REPORT:**

Email questions or comments to [ttroad@ptd.net](mailto:ttroad@ptd.net)

**ZONING OFFICER REPORT:**

Available in township office

**SEO REPORT:**

Available in township office

**FIRE COMPANY REPORT:**

No one there to report

**PLANNING COMMISSION:**

Next meeting July 8, 2024 at 7 p.m.

**CORRESPONDENCE:**

None

**OFFICIALS:**

Next Board of Supervisor meeting will be July 3, 2024

**ZONING OFFICER HOURS:**

Hours for June 2024:

Thursday – June 6<sup>th</sup> 2024 – 4pm – 6pm

Thursday – June 13<sup>th</sup> 2024 – 4pm – 6pm

Thursday – June 20<sup>th</sup> 2024 – 4pm - 6pm

Thursday – June 27<sup>th</sup> 2024 – 4pm – 6pm

Jim Melber, Towamensing Township Zoning & Code Enforcement Officer, can be reached by calling:  
570-657-7293. Email: [M35A3Deuce@outlook.com](mailto:M35A3Deuce@outlook.com)

**Motion made by Guy Seifert to adjourn meeting at 8:06pm. 2<sup>nd</sup> by Scott Mosier- AIF – Motion Carried**

Respectfully submitted,  
Jan Cool, Secretary/Administrative Clerk