

**TOWAMENSING TOWNSHIP BOARD OF SUPERVISORS MEETING
TOWAMENSING TOWNSHIP BUILDING**

**Meeting Minutes
September 5, 2024 – 7:00pm**

CALL TO ORDER – 7:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL:

Guy Seifert, Chairperson-P; **John Kleintop**-Vice-Chairman/Treasurer-P; **Scott Mosier**, Supervisor-P; **Thomas Nanovic**, Solicitor-P; **Patricia Mann**, Secretary-P; **Jim Melber**, Zoning Officer-A; **Greg Haas**, Engineer-P

Guy Seifert made public announcement that they had an Executive Session to discuss pending litigation

Patricia Mann and BRC recording.

APPROVAL OF REPORTS:

Towamensing Township Meeting Minutes August 8, 2024 Board of Supervisors Meeting – **Scott Mosier made motion to approve minutes – John Kleintop 2nd – AIF – Motion Carried**

Bill List and Payroll from August 1, 2024 – August 31, 2024 – **Scott Mosier made motion to approve bill/payroll list - John Kleintop 2nd – AIF – Motion Carried**

Towamensing Township Treasurer’s Report as of August 31, 2024 – **Scott Mosier made motion to approve Treasurer’s Report – John Kleintop 2nd – AIF – Motion Carried**

PUBLIC PARTICIPATION - 5 MINUTE LIMIT:

Bruce Foote / Beltzville Lake Estates, questioned the increase about the garbage rate for the new year. John Kleintop stated that he does have all the information he has been waiting on to start getting rates together.

Bruce Foote also discussed different zoning requirements in BLE, half the community there is in Towamensing and half is in Penn Forest. One that he is questioning is the permeability/impermeability requirements. Discussion was held regarding this matter. Guy Seifert advised this is to be handled by the ZHB.

PLANS & SUBDIVISION:

Lakeside Self Storage Land Development Time Extension / Dec. 13, 2024 - **Scott Mosier made motion to accept the time extension – John Kleintop 2nd – AIF – Motion Carried**

Metzger Reverse Subdivision Plan – Bruce Steigerwalt was present to represent the plan/applicant. Greg Haas stated the plans are ready to go and be signed. **Guy Seifert made motion to give conditional approval based on the fees being paid – John Kleintop 2nd – AIF – Motion Carried**

Planning Commission will sign the plans on Monday. Once signed and fees are paid, plans will be released by Patricia Mann.

Kenneth & Loretta George Subdivision – Discussion regarding the 2 waivers (scale / steep slope) needing approval. Greg Haas’s Review # 3, comments are administrative issues. Ian Farrell sent a letter Sept. 3rd with comments regarding the Sewage Facilities Planning Module. A new letter from Ian dated Sept. 5th stating all the comments were addressed and recommends the Sewage Facilities Planning Module be adopted by the township.

Scott Mosier made motion to approve the waivers– John Kleintop 2nd – AIF – Motion Carried

Discussion on Review# 3 comments and an extension letter. Sewage Facilities Planning Module signed by Guy Seifert. Planning Commission / Zoning Officer needs to sign and then mailed to DEP from office.

OLD BUSINESS:

Past Due Garbage Civil Complaints Being Filed with Magistrate

NEW BUSINESS:

Superville Motion for Post Trial Relief – Guy Seifert advised Mr. Superville he needs to s/w the Zoning Officer and he will walk through the process.

2345 Summer Mtn, Road – Conditional Use App – Hearing date – Annette Dawson was present and had questions on to why she needed the conditional use. Guy Seifert explained, going from a single wide to a double wide and square footage difference, would cause her to need the Conditional Use. Adding to PC agenda for Monday. Discussion on process. Conditional Use Hearing set for October 10th, 2024 at 6:30pm.

Diesel, Heating Oil & Road Material Bids – Greg Haas got all bid paperwork together and ready for advertising. **Guy Seifert made motion to approve the bids to get advertised – Scott Mosier 2nd – AIF – Motion Carried**

Adopting two resolutions:

- **Guy Seifert made motion to approve the resolution to enforce the Ordinance 2016-2 / Driveway Permitting-Construction Ordinance. – John Kleintop 2nd – AIF – Motion Carried**
- **Guy Seifert made motion to approve the resolution to enforce the Ordinance 2326 of the Second-Class Township Code / Obstruction and Nuisances in the Township Roads. – John Kleintop 2nd – AIF – Motion Carried**

Both will be signed and attested, Tom Nanovic will then send into Judge Kissner.

Soccer Club requesting to use the meeting room for CPR Class October 13th, 2024 from 10am-2pm. **Guy Seifert made motion to let the Soccer Club use the meeting room on October 13th at 10am for CPR class. – John Kleintop 2nd – AIF – Motion Carried**

Little Warriors Daycare asking permission to use soccer fields to let the children play on them. **Guy Seifert made motion to give permission providing they provide Proof of Insurance. – John Kleintop 2nd – AIF – Motion Carried**

HISTORICAL COMMISSION:

Don gave report. The Greenzweig school is coming along well. Historical material in the office safe that can be given to the committee. Commission is searching to give an award to someone who is giving restoration in the township. Tom Newman presented paperwork on collecting historical pictures for the county.

ROAD MASTER REPORT:

Mowing shoulders. The tar / chip project is finished. Looking at streets next week for next years budget. Discussion on what winter will do to roads. Tom Newman discussed Trachsville Road and the two dips, advised to contact Doyle Heffley.

Email questions or comments to ttroad@ptd.net

ZONING OFFICER REPORT:

Available in township office.

SEO REPORT:

Available in township office.

FIRE COMPANY REPORT:

No report. Movie needed to be rescheduled due to rain. There was a great turnout / family event.

PLANNING COMMISSION:

Next meeting September 9, 2024 at 7 p.m.

CORRESPONDENCE:

None

PERSONNEL:

Personnel issue – There was a deduction taken over a period of time, the Township needed to compensate the employee for that amount. There was interest due on that back pay. The Township went to Nanovic to calculate the interest rate. Standard check issued – need to generate 1099.

Guy Seifert made motion to pay interest amount of \$1,836.66 to that employee in one lump sum – John Kleintop 2nd – AIF – Motion Carried / Scott Mosier abstained.

PMRS MMO Worksheet for 2025 - **Guy Seifert made motion to sign the MMO Worksheet – John Kleintop 2nd – AIF – Motion Carried**

OFFICIALS:

Next Board of Supervisor meeting will be October 10, 2024 at 7:00pm

ZONING OFFICER HOURS:

Hours for August 2024:

Thursday – September 5, 2024 – 4pm – 6pm

Thursday – September 12, 2024 – 4pm – 6pm

Thursday – September 19, 2024 – 4pm – 6pm

Thursday – September 26, 2024 – 4pm – 6pm

Jim Melber, Towamensing Township Zoning & Code Enforcement Officer, can be reached by calling: 570-657-7293. Email: M35A3Deuce@outlook.com

Scott Mosier made a motion made to adjourn meeting at 8:21pm. 2nd by John Kleintop - AIF – Motion Carried

Respectfully submitted,
Patricia Mann, Secretary