

TOWAMENSING TOWNSHIP RE-ORGANIZATIONAL MEETING
TOWAMENSING TOWNSHIP MUNICIPAL BUILDING
Minutes
JANUARY 3, 2023 – 5:00 p.m.

PLEDGE OF ALLEGIANCE

Jessica recording

ROLL CALL

Guy Seifert, Chairperson/Treasurer; Scott Mosier, Vice-Chairman; John Kleintop, Supervisor; Thomas Nanovic, Solicitor; Jessica Ahner, Secretary; Carl Faust - **absent**, Zoning Officer; Mike Tirpak, Engineer.

Correspondences for review:

Tom Nanovic letter
Carbon Engineering letter
SEO Letter Scott Bieber
SEO Letter Ian Farrell

Scott Mosier made motion to appoint John Kleintop as Temporary Chairperson Guy Seifert 2nd – AIF Motion Carried

CALL TO ORDER FOR ORGANIZATION FOR 2023

John Kleintop made motion to appoint Jessica Ahner as temporary secretary Guy Seifert 2nd – AIF – Motion Carried

APPOINTMENTS:

NOMINATIONS FOR CHAIRPERSON – John Kleintop Nominated Guy Seifert for Chairperson

APPOINT CHAIRPERSON: – John Kleintop made motion to appoint Guy Seifert for Chairperson, Scott Mosier 2nd – AIF – Motion Carried

NOMINATIONS FOR VICE-CHAIRPERSON- – Guy Seifert Nominated John Kleintop for Vice-Chairperson

APPOINT VICE-CHAIRPERSON: – Guy Seifert made a motion to appoint John Kleintop for Vice-Chairperson, Scott Mosier 2nd – AIF – Motion Carried

APPOINT CHAIRPERSON OF VACANCY BOARD: Guy made motion to appoint Joe Straussberger, Scott 2nd – AIF – Motion Carried

APPOINT ROADMASTER: Guy made motion to appoint Scott Mosier as Roadmaster, John 2nd – AIF Motion Carried

APPOINT SECRETARY: Guy made motion to appoint Jessica Ahner as Secretary, John 2nd – AIF Motion Carried

APPOINT TREASURER: Guy made motion to appoint John Kleintop as Treasurer, Scott 2nd – AIF Motion Carried

APPOINT CLERK: Guy made motion to appoint Jan Cool as Clerk, John 2nd – AIF - Motion Carried

APPOINT TAX COLLECTOR: Guy made motion to appoint Susan Marques as Tax Collector, John 2nd – AIF - Motion Carried

APPOINT TOWNSHIP SOLICITOR: Guy made motion to appoint Tom Nanovic as Solicitor, John 2nd – AIF Motion Carried

APPOINT ZONING OFFICER: Guy made motion to appoint Carl Faust as Primary Zoning Officer and Marjorie Faust as alternate, John 2nd – AIF Motion Carried

APPOINT UNIFORM BUILDING CODE OFFICER: Guy made motion to appoint Carl Faust as Building Code Officer, John 2nd – AIF Motion Carried

APPOINT UNIFORM BUILDING CODE INSPECTORS: Guy made motion to appoint Carl Faust as Building Code Inspector and Jim Melber as alternate, John 2nd – AIF Motion Carried

APPOINT TOWNSHIP ENGINEERING FIRM: Guy made motion to appoint Carbon Engineering as Township Engineering Firm, John 2nd – AIF Motion Carried

APPOINT SEWAGE ENFORCEMENT OFFICER(S): Guy made motion to appoint Carbon Engineering as Primary Sewage Enforcement Officer and Ian Farrell as alternate, John 2nd – AIF Motion Carried

APPOINT FLOOD PLAIN ADMINISTRATOR: Guy made motion to appoint Carbon Engineering, Mike Tirpak as Flood Plain Administrator, John 2nd – AIF Motion Carried

APPOINT EMERGENCY MANAGEMENT OFFICER: Guy made motion to appoint Karl Verren as Emergency Management Officer, John 2nd – AIF Motion Carried

APPOINT ZONING HEARING BOARD SOLICITOR: Guy made motion to appoint Cheng Associates, Jenny Cheng as Zoning Hearing Board Solicitor, John 2nd – AIF Motion Carried

APPOINT PLANNING COMMISSION SECRETARY: Guy made motion to appoint Jessica Ahner as Planning Commission Secretary, John 2nd – AIF Motion Carried

APPOINT PLANNING COMMISSION SOLICITOR: Guy made motion to appoint Jenny Cheng as Planning Commission Solicitor, John 2nd – AIF Motion Carried

APPOINT HISTORIC COMMISSION MEMBERS: Guy made motion to appoint Historic Commission Members as Karl Rolappe, Roy Christman, Gary Anthony, Jack Branch and Tom Nanovic as Solicitor, John 2nd – AIF Motion Carried

APPOINT TO AG SECURITY: Guy made motion to appoint Guy Seifert as AG Security Chairperson, John 2nd – AIF Motion Carried

APPOINT AGILITY PROGRAM WATCH DOG: Guy made motion to appoint Joe Strausberger as Program Watch Dog, John 2nd – AIF Motion Carried

APPOINT CHIEF ADMINISTRATIVE OFFICER FOR PENSION: Guy made motion to appoint Jessica Ahner as Chief Administration Officer for Pension, John 2nd – AIF Motion Carried

APPOINT OPEN RECORDS OFFICER: Guy made motion to appoint Jessica Ahner as Primary Records Officer and Jan Cool as Alternate, John 2nd – AIF Motion Carried

APPOINT ELECTED AUDITORS: Elected Auditors are Eva Dugan, Tanya Frey, Michael S. George

APPOINT JOINT BOARD OF APPEALS REPRESENTATIVE: Guy made motion to appoint Board of Appeals Representatives as Mike Tirpak, Primary and Carl Faust, Alternate. John 2nd – AIF, Motion Carried

APPOINT DELEGATES TO THE CARBON COUNTY TAX COLLECTION COMMITTEE:

Guy made motion to appoint Scott Mosier as Tax Collector Delegate, John 2nd – AIF Motion Carried

APPOINT DELEGATE AND ATTENDEE FOR STATE CONVENTION: Guy made motion to appoint Scott Mosier as Delegate and Attendee for State Convention, John 2nd – AIF, Motion Carried

APPROVE TREASURER'S BOND – Guy made motion to approve Treasurer Bond at \$1,500,000.00, John 2nd – AIF, Motion Carried

APPROVE BLANKET BOND – OFFICE - Guy made motion to approve Treasurer Bond at \$25,000, John 2nd – AIF, Motion Carried

APPROVE DEPOSITORIES: Guy made motion that all Funds going to

FIRST NORTHERN BANK – Garbage Fund, Garbage Truck Fund, General Fund, Highway Aid Fund, Payroll Account, Septic Escrow Account, ARP Fund – John 2nd – AIF – Motion carried

APPROVE MILEAGE RATE - Guy motion to approve mileage at \$.655 PER MILE, John 2nd -AIF – Motion Carried

RECOMMEND AUTHORITY FOR 2 SUPERVISORS' SIGNATURE ON ALL CHECKS.

RE-APPOINT ZONING HEARING BOARD MEMBERS: Guy made motion to appoint Zoning Hearing Board Members as Karl Pielmeier, Robert O'Donnell, George Karas, William Acierno (alternate) John 2nd – AIF, Motion Carried

RE-APPOINT PLANNING COMMISSION MEMBERS: Guy made motion to appoint Rick Mertz, Robert Ziegenfus, George White, Dwight Eisenhower, David Beers, Penny Kleintop, Bruce Miller as planning Commission Members, John 2nd – AIF, Motion Carried

SET MEETING DATES FOR 2023: Guy made motion to set meeting dates for 2023 unless otherwise specified, John 2nd – AIF Motion Carried

Supervisors' Meetings – first Thursday of each month, 7:00 p.m.

Planning Commission Meetings – second Monday of each month, 7:00 p.m.

Historical Commission – fourth Thursday of each month, 7:00 p.m.

ADJOURNMENT – Motion by Guy to Adjourn at 5:10 pm, John 2nd AIF-Motion Carried