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April 6, 2021

VIA EMAIL: [seifert125@aol.com](mailto:seifert125@aol.com)  
Attention: Guy Seifert

VIA EMAIL: [jhkleintop@ptd.net](mailto:jhkleintop@ptd.net)  
Attention: John Kleintop

VIA EMAIL: [ttroad@ptd.net](mailto:ttroad@ptd.net)  
Attention: Scott Mosier

**RE: Board of Supervisors Meeting Minutes/April 1, 2021  
Our File No. 2680.H**

Dear Supervisors:

Attached are the proposed minutes from your April 1, 2021 meeting. Please review these and let me know if any changes are necessary.

If there are not any changes, these can be approved at your May meeting.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'T.S. Nanovic', is written over a horizontal line.

Thomas S. Nanovic

TSN:kr  
Attachment  
cc: Towamensing Township  
Carl Faust  
Greg Haas

**TOWAMENSING TOWNSHIP BOARD OF SUPERVISORS MEETING**  
**TOWAMENSING TOWNSHIP BUILDING**  
**Meeting Minutes**  
**April 1, 2021 – 7:00 p.m.**

**CALL TO ORDER – 7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

Scott Mosier is recording.

Terry Ahner, *The Times News* is recording.

**ROLL CALL**

Guy Seifert, Chairperson/Treasurer; John Kleintop, Vice-Chairman; Scott Mosier, Supervisor; Thomas Nanovic, Solicitor; Carl Faust, Zoning Officer; Greg Haas, Engineer

Absent: Jessica Ahner, Secretary

**ANNOUNCEMENT OF EXECUTIVE SESSION**

Chairman Seifert announced that prior to the meeting the Supervisors met in executive session with Solicitor Nanovic, Engineer Haas and Zoning Officer Faust to discuss pending and/or threatened litigation.

**APPROVAL OF REPORTS**

Towamensing Township Meeting Minutes, March 4, 2021 Meeting

**Motion-** Scott; **2<sup>nd</sup>**- John; **All in favor-** Motion Carried

Bill List from March 5 to March 31, 2021

**Motion-** John; **2<sup>nd</sup>**- Scott; **All in favor-** Motion Carried

Treasurer's Report as of March 31, 2021

**Motion-** Scott; **2<sup>nd</sup>**- John; **All in favor-** Motion Carried

**PUBLIC PARTICIPATION – 5 MINUTE LIMIT** - Please sign the book if you would like to address the Board.

Mike Harris – Asked the status of the short-term rental at 3030 Forest Street and informed the Board that the property was up for sale. Mr. Harris also inquired as to whose responsibility it was to notify the potential buyer that the property was not zoned for short-term rental.

Bruce Hackenburg – Expressed concern over potholes on Pine Run Road.

Karl Verren – Presented a bill to the Supervisors to be paid to the agency which interfaces with the FCC regarding radio frequencies. Also expressed concern about the necessity for guard rail along Barbara Street in Anderson Acres to prevent persons from making incursions into his property.

Kevin Christman – Inquired as to status of short-term rental at 190 Station Street; was informed by Zoning Officer Faust that Enforcement Notice had been sent and that the time for appeal to the Zoning Hearing Board would expire the following day. Thereafter, the matter will proceed to Magisterial District Judge Kissner.

Mr. Christman also presented information to the Board regarding an “adopting the road” program. Chairman Seifert informed Mr. Christman that at the present time the Board does not have a mechanism to administer an “adopt the road” program.

Mr. Christman also inquired whether or not portions of Pohopoco Drive would be shut down during the summer when Beltzville Lake becomes overcrowded. A discussion ensued with the Park Ranger Ben Monk regarding shutting down portions of Pohopoco Drive.

Lucy Freck – Ms. Freck inquired as to the status of the Second Amendment Resolution which Brandon Ball had delivered to the Supervisors. The Supervisors advised Ms. Freck that they had taken no action regarding this.

Crystal and Michael Fink – Inquired as to what, if anything, was being done regarding the Jenkins property. Specifically, they were concerned about mud being tracked onto Stable Road and Route 209 from the Jenkins property. Supervisor Seifert advised the Finks that at the present time the Supervisors did not consider the location where the trucks were parked to be a “driveway” and that the County Conservation District had been contacted and was apparently working with the Finks and Mr. Jenkins to address the issue.

The Finks also inquired as to what, if anything, the Township was going to do when the Jenkins begin to hold yard sales again. Their primary concern was parking, which they indicated impedes traffic on Stable Road and Route 209. The Finks were advised that the Township would stay on top of this and be more aggressive than they had been in prior years.

Tom Jenkins – Mr. Jenkins expressed his opinion that there were other businesses in the Township which had parking issues and the Township had not taken any type of enforcement actions against them. He feels he is being singled out. Mr. Jenkins also complained that nothing was being done about the Fink building (although he did not indicate exactly what he was complaining about). Finally, Mr. Jenkins said that he had contacted someone to address the E&S issues on his property and the mud being dragged out onto Route 209 and Stable Road. Mr. Jenkins also advised the Board that there was a red unregistered vehicle on his property. He said that this was currently in court and that

as soon as the court makes a determination in Mr. Jenkins' favor, the vehicle will be registered.

#### **PLANS AND SUBDIVISIONS**

2021 Street Project – Greg Haas announced that he had opened the bids for the 2021 street project and that H&K Group was the low bidder at \$529,490.40. The other bidders were Hanson Aggregate (\$558,613.50) and Lehigh Asphalt (\$613,508.10). **Supervisor Seifert made a motion to award the bid to H&K Group subject to a review of the Township budget to determine whether or not certain streets should be deleted from the 2021 street project. Supervisor Mosier seconded said motion, All in favor – motion carried.**

TKL Properties Subdivision – Jonathan Shupp appeared on behalf of the developer. He said that DEP required the Supervisors to pass a “Resolution for Plan Revision for New Land Development” in conjunction with the approval of the planning module. **Supervisor Seifert made a motion to approve the resolution. Supervisor Kleintop seconded said motion. All in favor – motion carried.**

Muchmore Prints – George Fetch appeared on behalf of a developer and indicated that the plan was ready to receive final approval. Greg Haas concurred. **Supervisor Seifert made a motion to grant final approval to the Muchmore plans. Supervisor Mosier seconded said motion. All in favor – motion carried.**

#### **OLD BUSINESS**

BRC Franchise Agreement – Solicitor Nanovic advised that he had called Bob Miller at BRC within the past week and was waiting for him to return his call. He indicated that he would call him again and email him. The term of the current cable franchise agreement ends on June 7, 2021.

#### **NEW BUSINESS**

Recreation Field Use Application/Palmerton Towamensing Athletic Association – The Palmerton Towamensing Athletic Association made their annual request to use the recreation field for the year 2021. **Supervisor Seifert made a motion to approve the request. Supervisor Kleintop seconded said motion. All in favor – motion carried.**

Release Forms for 2021 Audit-Kirk Summa/Signatures Required for the Release of Information – No action required. The Supervisors will sign the forms.

#### **HISTORICAL COMMISSION REPORT**

No member to report.

#### **RECREATION COMMITTEE REPORT**

No member to report.

**ROADMASTER REPORT**

Update on recycling center and patching and repairing.

**ZONING OFFICER REPORT**

Available in Township office.

**SEO REPORT**

Available in Township office.

**FIRE COMPANY REPORT**

March report from Dan Reis – Fire company responded to thirteen (13) calls.

Additionally, the fire company reported that they have the insurance certificates for the current year. Supervisor Seifert advised the fire company to send them to the Township Office.

**PLANNING COMMISSION REPORT**

Next meeting is April 12, 2021 at 7:00 p.m.

**CORRESPONDENCE**

Letter from Linda Christman – Update regarding Penn East pipeline.

**OFFICIALS**

Supervisor Kleintop reported that the fence has been completed around the recycling compound.

Supervisor Seifert expressed concern regarding dead and dying ash trees. Solicitor Nanovic will provide the Supervisors with the section of the Township code regarding the removal of trees in the Township right-of-way.

Next Board of Supervisors Meeting: May 6, 2021 at 7:00 p.m.

Zoning Office Hours for April, 2021:

- Thursday, April 8, 2021: 4:00 p.m. – 6:00 p.m.
- Thursday, April 15, 2021: 4:00 p.m. – 6:00 p.m.
- Thursday, April 22, 2021: 4:00 p.m. – 6:00 p.m.
- Thursday, April 29, 2021: 4:00 p.m. – 6:00 p.m.

Carl Faust, Towamensing Township Zoning & Code Enforcement Officer, can be reached by calling: 570-973-2577. Email: [bmisinspector@gmail.com](mailto:bmisinspector@gmail.com)

**ADJOURNMENT**

**Supervisor Mosier made a motion to adjourn the meeting at 8:30 p.m. Supervisor Kleintop seconded said motion. All in favor – motion carried.**