

**TOWAMENSING TOWNSHIP SUPERVISORS' MEETING MINUTES**  
**End of the Year Meeting**  
**TOWAMENSING TOWNSHIP MUNICIPAL BUILDING**  
**December 28, 2017 – 3:00 p.m.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Penny Kleintop, Chairperson/Treasurer; Thomas Newman, Vice-Chairman; Guy Seifert, Supervisor; Thomas Nanovic, Solicitor; Brenda Drew, Secretary; Carl Faust, Zoning Officer-absent; Greg Haas, Engineer-absent.

**APPROVAL OF MINUTES**

Towamensing Township Board of Supervisors Meeting Minutes December 7, 2017

**Motion:** Supervisor Seifert made a motion to approve the Minutes, seconded by Vice-Chairman Newman.  
All in favor. Motion carried.

Bills List and Payroll from December 1 to date

**Motion:** Supervisor Seifert made a motion to approve the Bills List and Payroll, seconded by Vice-Chairman Newman.  
All in favor. Motion carried.

Treasurer's Report from December 1 to date

**Motion:** Supervisor Seifert made a motion to approve the Treasurer's Report, seconded by Vice-Chairman Newman.  
All in favor. Motion carried.

**PUBLIC PARTICIPATION - 5 MINUTE LIMIT** – Please sign the book if you would like to address the Board.  
None.

**PLANS AND SUBDIVISIONS**

Accept the letter from Jude Colwell of Colwell-Naegele Associates, Inc. on behalf of Dollar General authorizing a 90-time extension to March 12, 2018 for land development approval.

**Motion:** Supervisor Seifert made a motion to accept, seconded by Vice-Chairman Newman.  
All in favor. Motion carried.

Woods Campground, John A. Parr: Approve request for an 8 month time extension to August 19, 2018 in order to satisfy their responsibilities under the Land Development Improvements Agreement with the Township.

**Motion:** Supervisor Seifert made a motion to approve, seconded by Vice-Chairman Newman.  
All in favor. Motion carried.

Adopt and sign Resolution No. 2017-4: In Opposition to House Bill 1620 – “Wireless Infrastructure Deployment Bill”.

**Motion:** Supervisor Seifert made a motion to approve, seconded by Vice-Chairman Newman.  
All in favor. Motion carried.

**OLD BUSINESS**

Adopt the 2018 Budget: \$1,353,620.00

**Motion:** Vice-Chairman Newman made a motion to approve and adopt, seconded by Supervisor Seifert.  
All in favor. Motion carried.

**NEW BUSINESS**

Solicitor Nanovic administered the Oath of Office to the following persons:

Guy Seifert, Supervisor – Re-elected to 6 year term of office, 2018 through 2023

Brenda Drew, Tax Collector – Elected to 4 year term of office, 2018 through 2021

Karen Ernst, Deputy Tax Collector – Appointed to 4 year term of office, 2018 through 2021

## **HISTORICAL COMMISSION REPORT**

## **RECREATION COMMITTEE REPORT**

## **ROADMASTER REPORT**

Roadmaster Report read by Supervisor Seifert.

Residents may email questions or comments to: [ttroad@ptd.net](mailto:ttroad@ptd.net).

## **ZONING OFFICER REPORT**

Available in the township office

## **SEO REPORT**

Available in the township office

## **FIRE COMPANY REPORT**

Director Eric George presented the names of Ryan Snyder and Robert O'Donnell as Fire Chief candidates, with the recommendation of Snyder as Chief and O'Donnell as First Assistant Chief.

**Motion:** Supervisor Seifert made a motion to accept the Fire Co. recommendation, seconded by Vice-Chairman Newman.

All in favor. Motion carried.

The Oath of Office was administered to Ryan Snyder.

## **PLANNING COMMISSION REPORT**

## **CORRESPONDENCE**

The following dates are set for upcoming meetings:

- Re-Organizational Meeting – Tuesday, January 2, 2018, 5:00 p.m., followed by the Board of Supervisors Meeting for the month of January.
- Township Auditors Meeting – Wednesday January 3, 2018, 3:00 p.m.

## **OFFICIALS**

Special thank you to Chuck Laviolette, Mary Ann Shafer, John Woginrich and Audrey Larvey from the Palmerton Area Library who volunteered on December 13<sup>th</sup>, stuffing all of the garbage mailing envelopes.

The Township office will be closed Monday, January 1, 2018.

Garbage collection for Monday, January 1<sup>st</sup> will take place on January 2<sup>nd</sup>. January 2<sup>nd</sup> & 3<sup>rd</sup> will not change.

**Reminder:** Christmas Tree pickup is Thursday, January 11, 2018, weather permitting.

Zoning Office Hours for January 2018: Wednesday, January 3; Tuesday, January 9; Tuesday, January 16; Tuesday, January 23; and Tuesday, January 30 - 5 p.m. to 7 p.m.

Carl Faust, Towamensing Township Zoning & Code Enforcement Officer, can be reached by calling 570-943-2577.  
Email: [bmisinspector@gmail.com](mailto:bmisinspector@gmail.com).

## **ADJOURNMENT**

**Motion:** Supervisor Seifert made a motion to adjourn the meeting, seconded by Vice-Chairman Newman.  
All in favor. Motion carried.

3:18 p.m.

Respectfully Submitted,  
Brenda L. Drew, Secretary