

TOWAMENSING TOWNSHIP SUPERVISORS' MEETING MINUTES
TOWAMENSING TOWNSHIP MUNICIPAL BUILDING
December 7, 2017 – 7:00 p.m.

EXECUTIVE SESSION – 6:30 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Penny Kleintop, Chairperson/Treasurer; Thomas Newman, Vice-Chairman; Guy Seifert, Supervisor; Thomas Nanovic, Solicitor; Brenda Drew, Secretary; Carl Faust, Zoning Officer-absent; Greg Haas, Engineer.

APPROVAL OF MINUTES

Towamensing Township Board of Supervisors Meeting Minutes November 2, 2017

Motion: Supervisor Seifert made a motion to approve the Minutes, seconded by Vice-Chairman Newman.
All in favor. Motion carried.

Bills List and Payroll from November 2017

Motion: Supervisor Seifert made a motion to approve the Bills List and Payroll, seconded by Vice-Chairman Newman.
All in favor. Motion carried.

Treasurer's Report

Motion: Supervisor Seifert made a motion to approve the Treasurer's Report, seconded by Vice-Chairman Newman.
All in favor. Motion carried.

PUBLIC PARTICIPATION - 5 MINUTE LIMIT – Please sign the book if you would like to address the Board.

Donald Bonett provided a prototype of some shutter styles which he and Bob Rinehart designed for the windows of the Greenzweig School. He gathered prices on pine, white cedar and poplar. There was discussion of various prices from local businesses. Vice-Chairman Newman suggested that the Township would split the cost of the shutter materials up to a total cost of \$1,800.00, with the Township contributing \$900. and the Historical Commission contributing \$900.

Motion: Vice-Chairman Newman made a motion to agree to pay up to \$900. provided the Historical Commission paid the same, seconded by Supervisor Seifert.
All in favor. Motion carried.

Tax Collector, R. Bruce Reiner, provided a list of hours and information for Towamensing tax collection for the balance of the 2017 year. The schedule is as follows.

Wednesday, December 13 - 5 p.m. to 8 p.m. – last scheduled sitting hours.

After Dec. 13 all payments must be made by mail or in person by scheduled, advance appointment only. **No** drop in.

No Saturday hours. **No** appointments December 22 to December 26.

Payments made after December 15, 2017 must be via guaranteed funds (bank check, money order or cash). Personal & Business checks are **not** accepted after Dec. 15th.

The last day to pay taxes to the Towamensing Tax Collector is December 31, 2017.

All payments must be dated and postmarked on or before December 31, 2017.

Phone: 610-377-4315 or towamensingtaxcollector@gmail.com

Linda Christman discussed the items on the December Save Carbon County Report. It is predicted that FERC will approve the PennEast Pipeline during their December 21st meeting. Soon after such meeting, FERC is also predicted to grant permission for tree cutting. Linda brought up the topic of adopting a road use maintenance agreement. Most townships have road opening/trenching regulations but need regulations on damages done to roads and bridges by the machinery and equipment brought in to build a pipeline. Taxpayers should not have the burden of paying for this damage.

PLANS AND SUBDIVISIONS

Natalie M. Pargas Lot Line Adjustment/Annexation Subdivision: Plan Approval.

Motion: Supervisor Seifert made a motion to approve, seconded by Vice-Chairman Newman.
All in favor. Motion carried.

OLD BUSINESS

Joseph D. Strausberger, 100 Berger Street, Kunkletown, PA: Final approval to join Towamensing Township Agricultural Security Area.

Motion: Supervisor Seifert made a motion for final approval, seconded by Vice-Chairman Newman.
All in favor. Motion carried.

2018 Proposed Budget: \$1,353,620.00 – Approve advertising of the Budget for public inspection at the Township office.

Motion: Supervisor Seifert made said motion, seconded by Vice-Chairman Newman.
All in favor. Motion carried.

Crystal & Michael Fink, 8135 Interchange Road, Lehighton, PA: Time extension for Land Development Plan extended to December 11, 2017 Planning Commission Meeting.

Motion: Supervisor Seifert made a motion to accept the time extension, seconded by Vice-Chairman Newman.
All in favor. Motion carried.

NEW BUSINESS

Resolution No. 2017-1: Garbage Fee Resolution for 2018 – Document was signed by the Supervisors.

Rates will remain the same - \$190 Family rate, \$125 Senior Couple rate and \$105 rate for Single Senior Citizens, deployed military personnel and Veterans with a 100% military disability.

Approve and sign Resolution No. 2017-2: 2018 Tax Levy – Rates will remain the same.

Real Estate Tax – 2 mils

Earned Income Tax – 1%, with 1/2% to School District & 1/2% to Township

Real Estate Transfer Tax – 1/2 of 1.0% effective rate to Township

Local Services Tax - \$10.00; Per Capita Tax - \$5.00

Motion: Supervisor Seifert made a motion to approve, seconded by Vice-Chairman Newman.
All in favor. Motion carried. Document was signed by the Supervisors.

Approve and sign Resolution No. 2017-3: Resolution Prohibiting Casinos (Category 4) in Towamensing Township.

Motion: Supervisor Seifert made a motion to approve, seconded by Vice-Chairman Newman.
All in favor. Motion carried. Document was signed by the Supervisors.

Approve and sign Beltzville Lake Estates Garbage Collection Agreement for 2018.

Motion: Supervisor Seifert made a motion to approve, seconded by Vice-Chairman Newman.
All in favor. Motion carried. Document was signed by the Supervisors.

Approve and advertise 2018 Schedule of Meetings.

Motion: Supervisor Seifert made a motion to approve and advertise, seconded by Vice-Chairman Newman.
All in favor. Motion carried.

Approve 2018 Holiday Schedule.

Motion: Supervisor Seifert made a motion to approve, seconded by Vice-Chairman Newman.
All in favor. Motion carried.

Appoint Kirk, Summa & Co. to perform an audit of the Towamensing Township Tax Collector.

Motion: Supervisor Seifert made said motion, seconded by Vice-Chairman Newman.
All in favor. Motion carried.

Set the dates for the 2018 Organizational Meeting, January 2018 Board of Supervisors Meeting & Auditors' Meeting.

Re-Organizational Meeting – Tuesday, January 2, 2018, 5:00 p.m., followed by the Board of Supervisors Meeting for the month of January.

Township Auditors Meeting – Wednesday January 3, 2018, 3:00 p.m.

Motion: Supervisor Seifert made a motion to approve the dates, seconded by Vice-Chairman Newman.

All in favor. Motion carried.

RECREATION COMMITTEE REPORT

Accept and approve Recreation Field Use Applications for Soccer Club and PTAA.

Motion: Supervisor Seifert made said motion, seconded by Vice-Chairman Newman.

All in favor. Motion carried.

HISTORICAL COMMISSION REPORT

The Supervisors invited Donald Bonett to attend the next Historical Commission Meeting.

PLANNING COMMISSION REPORT

The Dollar General Land Development Plan is still under review.

FIRE COMPANY REPORT

Director Eric George reported on 4 calls for the month of November. They are working on preplanning for commercial businesses in order to have an outline of where various shutoffs are within the structure in the event of a call. Breakfast is being held on December 10th from 7 a.m. to noon. Children who have been registered in advance to see Santa will eat free from 10 to noon. The Directors will present an officer list during the December 28th End of the Year Meeting.

ROADMASTER REPORT

Roadmaster Report read by Supervisor Seifert.

Residents may email questions or comments to: ttroad@ptd.net.

ZONING OFFICER REPORT

Available in the township office

SEO REPORT

Available in the township office

CORRESPONDENCE

OFFICIALS

Reminder: The Township Building will be closed Monday & Tuesday, December 25 & 26 in observance of the Christmas Holiday. **Garbage collection days will be Wednesday through Friday** instead of Monday through Wednesday.

Reminder: The End of the Year Meeting will be held on Thursday, December 28, 2017 at 3:00 p.m.

A special thank you to Joyce Borger and Girl Scout Troup 3580 for decorating the Christmas tree in the Meeting Room.

Zoning Office Hours for December 2017: Tuesday, December 5, 5-7 p.m.; Tuesday, December 12, 4:30-6:30 p.m.; & Tuesday, December 19 – 5:00 to 7:00 p.m.

Carl Faust, Towamensing Township Zoning & Code Enforcement Officer, can be reached by calling 570-943-2577.
Email: bmisinspector@gmail.com.

ADJOURNMENT

Motion: Supervisor Seifert made a motion to adjourn the meeting, seconded by Vice-Chairman Newman.
All in favor. Motion carried.

7:58 p.m.

Respectfully Submitted,
Brenda L. Drew, Secretary