

**TOWAMENSING TOWNSHIP SUPERVISORS' MEETING MINUTES**  
**TOWAMENSING TOWNSHIP MUNICIPAL BUILDING**  
**April 2, 2015 – 7:00 p.m.**

**EXECUTIVE SESSION – 6:30 p.m.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

Penny Kleintop, Chairperson/Treasurer; Thomas Newman, Vice-Chairman-Absent; Guy Seifert, Supervisor; Thomas Nanovic, Solicitor; Brenda Drew, Secretary; Carl Faust, Zoning Officer; Greg Haas, Engineer.

**APPROVAL OF MINUTES:**

Towamensing Township Meeting Minutes – March 12, 2015 Board of Supervisors' Meeting and March 16, 2015 Special Meeting:

**Motion:** Supervisor Guy Seifert made a Motion to approve the Minutes, seconded by Chairperson Penny Kleintop.

All in favor. Motion carried.

Bill List and Payroll from March 2015:

**Motion:** Supervisor Guy Seifert made a Motion to approve the Bill List and Payroll, seconded by Chairperson Penny Kleintop.

All in favor. Motion carried.

Treasurer's Report:

**Motion:** Supervisor Guy Seifert made a Motion to approve the Treasurer's Report, seconded by Chairperson Penny Kleintop.

All in favor. Motion carried.

**PUBLIC PARTICIPATION - 5 MINUTE LIMIT** - Please sign the book if you would like to address the Board.

**PLANS AND SUBDIVISIONS:**

**Lakeview Estates – Site Inspection:** Township Engineer Greg Haas completed a site inspection of the subdivision on March 13, 2015. He stated that there remained some minor cleanup and stabilization.

**Motion:** Supervisor Guy Seifert made a Motion to release the letter of credit and lower security to an escrow account of \$17,000.00, seconded by Chairperson Penny Kleintop.

All in favor. Motion carried.

**Woods Campground – Final Plan:**

Patrick Gremling, an owner of the Woods Campground, was in attendance. The Final/Partially As-Built Plan was reviewed by Township Engineer Greg Haas and his Land Development Review Comments dated April 1, 2015 were issued. Comments were as follows:

1. Financial security and an Improvements Agreement must be provided. [Sec. 406., Sec. 613.01., and Sec. 705] A 'Remaining Improvements Estimate' prepared by Keystone Consulting Engineers, Inc.

dated April 1, 2015 had been provided and is acceptable. The amount of financial security required for the remaining site work is \$299,655.79.

2. The aquifer evaluation shall be completed and all results provided to the Township. The proposed water supply system must be approved by the PA DEP. Copies of all approval letters shall be provided. [Sec. 502.03.a., Sec. 504.03.a.3.b. and Sec. 607.01.]
3. Adequate assurances of maintenance, indemnification, and security shall be provided for the proposed drainage and stormwater management facilities. A maintenance and operating agreement shall be provided. [Sec. 703.03.f., Sec. 804.01.a., and Sec. 807.]

**Motion:** Supervisor Seifert made a Motion to give conditional final approval, based on the above-listed conditions being completed within 120 days, or an extension request in writing being made within that time period. The motion was seconded by Chairperson Penny Kleintop.

All in favor. Motion carried.

#### **OLD BUSINESS: None**

#### **NEW BUSINESS:**

##### **Appoint Kim Bedio as part-time Office Clerk, 2 days per week or as needed, at \$11.00 per hour:**

**Motion:** Supervisor Guy Seifert made a Motion for said appointment, seconded by Chairperson Penny Kleintop.

All in favor. Motion carried.

##### **Approve Resolution to increase the Township fee for appeals to the Joint Board of Appeals from \$1,000.00 to \$3,000.00:**

**Motion:** Supervisor Guy Seifert made a motion for approval, seconded by Chairperson Penny Kleintop.

All in favor. Motion carried.

##### **Set and approve date for the annual Local Government Day for Towamensing Elementary 6<sup>th</sup> Grade students as April 24, 2015, to be presented by Connie Bieling and Roy Christman:**

**Motion:** Supervisor Guy Seifert made a motion for approval, seconded by Chairperson Penny Kleintop.

All in favor. Motion carried.

##### **Approve Palmerton Area Girl Scouts use of the Towamensing Ballfield for Camp on May 8<sup>th</sup> and 9<sup>th</sup>:**

**Motion:** Supervisor Guy Seifert made a motion for approval, seconded by Chairperson Penny Kleintop.

All in favor. Motion carried.

##### **Approve food allowance of \$200.00 for Road Master while attending the PSATS Conference April 19-22, 2015:**

**Motion:** Supervisor Guy Seifert made a motion for approval, seconded by Chairperson Penny Kleintop.

All in favor. Motion carried.

##### **Approve cleanup, flower planting and mulching of the Municipal Building by Girl Scout Troops 3580 and 3127:**

**Motion:** Supervisor Guy Seifert made a motion for approval, seconded by Chairperson Penny Kleintop.

All in favor. Motion carried.

The following was announced by Chairperson Kleintop: Spring Cleanup Weekend will be held here at the Municipal Building on May 30 & 31, 2015 from 8:00 a.m. to 3:00 p.m. each day. Items will be collected on-site by our crew members for disposal or picked up by Responsible Recycling Services, some for a fee. See available flyer.

## **RECREATION COMMITTEE:**

Little League Vice-President Matt George was present to discuss the upcoming events of the season including fundraisers and drawings. He invited the Supervisors to opening night on April 24 during which two new banners will be unveiled. He also discussed a dugout design for the softball field, additional buildings and the need for more infield mix. Supervisor Seifert offered some help from the Township including fencing, weed control, a new sign and improvements to the ramp. Vice-Chairman Newman will discuss details during the April 16<sup>th</sup> Recreation Board Meeting.

## **ROAD MASTER REPORT:**

A report is available in the township office.

Residents may email questions or comments to: [ttroad@ptd.net](mailto:ttroad@ptd.net)

The following was announced by Chairperson Kleintop: The Township plans to sell our 1991 GMC Tandem Dump Truck using Municibid, an online government auction site for municipalities. While only government agencies can sell from this site, the public can purchase from it.

## **ZONING OFFICER REPORT:**

Available in township office

## **FIRE COMPANY REPORT:**

None to report

## **SEO REPORT:**

Available in township office

## **PLANNING COMMISSION REPORT:**

Available in township office

## **CORRESPONDENCE:**

The following was announced by Chairperson Penny Kleintop: Contact the office if you have re-usable packaging material. We will collect it here. We have a resident who would re-use small, unmarked cardboard boxes, bubble wrap, packing peanuts, packing foam, etc. This is a good opportunity to send less waste to the landfill.

**OFFICIALS:**

Zoning Office hours for April 2015 – April 8, 15, 22 and 29 - 5:00 to 7:00 p.m. The schedule has been revised to the first Tuesday evening of the month and Wednesday evenings of the month thereafter.

Carl Faust, Towamensing Township Zoning & Code Enforcement Officer, can be reached by calling: 570-943-2577 or 610-681-4202.

Email: [bmisinspector@gmail.com](mailto:bmisinspector@gmail.com)

**ADJOURNMENT:**

**Motion:** Guy Seifert made a motion to adjourn, seconded by Chairman Penny Kleintop. All in favor. Motion carried.

7:48 p.m.

Respectfully submitted,  
Brenda L. Drew, Secretary