

TOWAMENSING TOWNSHIP SUPERVISORS MEETING MINUTES
TOWAMENSING TOWNSHIP BUILDING
August 7, 2014

EXECUTIVE SESSION: 6:30 p.m.

CALL TO ORDER: 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Penny Kleintop, Chairperson/Treasurer; Tom Newman, Vice-chairman; Guy Seifert, Supervisor; Thomas Nanovic, Solicitor; Brenda Drew, Secretary; Carl Faust, Zoning Officer; Greg Haas, Engineer.

APPROVAL OF MINUTES

Towamensing Township Meeting Minutes – July 3, 2014

Motion: Vice-chair Thomas Newman made a Motion to approve, seconded by Supervisor Guy Seifert. All in favor. Motion carried.

Towamensing Township Special Meeting Minutes – July 31, 2014.

Motion: Vice-Chairman Thomas Newman made a Motion to approve, seconded by Supervisor Guy Seifert. All in favor. Motion carried.

Bill List and Payroll from July 2014

Motion: Vice-chair Thomas Newman made a Motion to approve, seconded by Supervisor Guy Seifert. All in favor. Motion carried.

Treasurer's Report

Motion: Vice-chairperson Thomas Newman made a Motion to approve treasurer's report, seconded by Supervisor Guy Seifert.

All in favor. Motion carried.

PUBLIC PARTICIPATION - 5 MINUTE LIMIT - Please sign the book if you would like to address the Board.

Towamensing Fire Company Chief Wayne Knirmschild posed questions concerning the insuring of an ambulance and boat acquired by the fire company. Supervisor Newman stated that the Township had no problem insuring the equipment if it was being used. Supervisor Seifert stated the same of the 14' rubber raft, once the fire company acquires a motor, trailer and trains its personnel.

Mr. Knirmschild also provided copies of the documents needed in order for our Zoning Officer to review a request by a company, Crowncastle, who recently acquired the cell phone tower on the Fire Company property which also contains the American flag. Crowncastle would like to construct a separate pole for the flag. Mr. Faust will review the Conditional Use and correspond with Linda Doherty of Crowncastle.

There was discussion of the proliferation of yard sales and the complaints that have been directed to the township. Blocking of roads, parking on right-of-ways and traffic safety issues are a major concern. Solicitor Nanovic mentioned the possibility of posting township roads. Chairman Kleintop restated the ordinance

pertaining to yard/garage sales and the reason it exists, stressing that all residents are to come to the township office to fill out the necessary permit.

PLANS AND SUBDIVISIONS

Falling Creek Investments LLC: Engineer Greg Haas performed a Site Inspection to verify the status of twenty-five previous issues. The written report of his findings was reviewed and present at the meeting.

Motion 1: Vice-Chairman Thomas Newman made a motion that the responses to the Site Inspection letter prepared by Carbon Engineering Inc. dated August 6, 2014 by Falling Creek Investments, Inc. received today are acceptable. Motion was seconded by Supervisor Guy Seifert.

All in favor. Motion carried.

Motion 2: Vice-Chairman Thomas Newman made a motion to have the Zoning Officer extend the temporary occupancy permit to October 15, 2014. Motion was seconded by Supervisor Guy Seifert.

All in favor. Motion carried.

Motion 3: Vice-Chairman Thomas Newman made a motion that the Zoning Officer shall not issue a final occupancy permit until a Revised Final/As-Built Plan is provided, reviewed and that all agreed-upon items from the Township Engineer's letter are completed, the drawings done to specs are deemed acceptable by the Township Engineer, and all outstanding fees are paid in full. Motion was seconded by Supervisor Guy Seifert.

All in favor. Motion carried.

Wayne Knirmschild shared photos of septic failure which is running onto SEI Pike Road from the Falling Creek, State Police site. Mr. Faust will notify the Sewage Enforcement Officer.

OLD BUSINESS

None.

NEW BUSINESS: A new Employee Policy Manual, which will replace Township Resolution 2000-4, has been developed and discussed with all Township employees.

Motion: Vice-Chairman Thomas Newman made a motion to rescind Township Resolution 2000-4, seconded by Supervisor Guy Seifert.

All in favor. Motion carried.

Motion: Vice-Chairman Thomas Newman made a motion to approve the new Employee Policy Manual, seconded by Supervisor Guy Seifert.

All in favor. Motion carried.

ROAD MASTER REPORT

Motion: Supervisor Guy Seifert made a motion to accept the withdrawal of the 2014 Bituminous Paving Bid contract from Livengood Excavators, Inc., seconded by Vice-Chairman Thomas Newman.

All in favor. Motion carried.

Motion: Supervisor Guy Seifert made a motion to award the 2014 Bituminous Paving Bid contract to Lehigh Asphalt Paving and Construction Co., seconded by Vice-Chairman Thomas Newman.

All in favor. Motion carried.

Motion: Supervisor Guy Seifert made a motion to extend the above-mentioned paving completion date to September 15, 2014, seconded by Vice-Chairman Thomas Newman.

All in favor. Motion carried.

The Roadmaster's report was read aloud by Supervisor Guy Seifert.

Email the road master your questions or comments: ttroad@ptd.net

ZONING OFFICER REPORT

Available in township office

SEO REPORT

Available in township office

FIRE COMPANY REPORT

The Fire Company Report was read aloud by Supervisor Guy Seifert.

PLANNING COMMISSION REPORT

Available in township office

CORRESPONDENCE

The Township received a letter from Tom Jenkins of 10 Stable Road, Lehighton, PA. Mr. Jenkins received a violation letter from the Township after complaints were filed about his ongoing yard sales, traffic congestion and the trespassing of vehicles on neighboring properties. The Zoning Officer responded. Mr. Jenkins is requesting numerous documents to provide proof that other residents are following the same rules that he is being asked to follow. Though an Open Records Report was not filed, the Township will respond accordingly.

OFFICIALS

Zoning Office Hours for August 2014: August 6, 13, 20, 27 - 5 p.m. to 7 p.m.

Zoning officer can be reached by calling: 570-943-2577 or 610-681-4202.

Email: bmisinspector@gmail.com

ADJOURNMENT

Motion: Supervisor Guy Seifert made Motion to adjourn, seconded by Vice-chairperson Thomas Newman.

All in favor. Motion carried.

7:37 p.m.

Respectfully Submitted,
Brenda L. Drew