



# TOWAMENSING TOWNSHIP PLANNING COMMISSION

## 2015 MEETING MINUTES

**Date:** July 13, 2015

**Time:** 7:00 p.m.

**Place:** Township Municipal Building

**Members Present:** Rick Mertz, Chairperson; Connie Bieling, Vice-Chairperson; Board Members – James Shafer, Dave Beers, David DelGrosso & Robert O'Donnell; Brenda Drew, Secretary.

**Members Excused:** George White, Board Member; Jenny Cheng, Solicitor; Carl Faust, Zoning/Code Enforcement Officer; Gregory Haas, Township Engineer.

**Guests:** Nicole Lombardi

	DISCUSSION	ACTION
<b>Pledge of Allegiance to the Flag</b>	None	The Planning Commission meeting began with the Pledge of Allegiance to the Flag.
<b>Approval of the Minutes:</b>	None	Rick Mertz called for a motion to approve the June 8, 2015 meeting minutes. James Shafer made a motion to approve the minutes, seconded by David DelGrosso. A.I.F.
<b>Public Participation:</b>	None	None
<b>Old Business:</b>  <b>2015 SALDO</b>  <b>Draft of Planning Commission Standard Operating Procedure (SOP)</b>	<p>The Planning Commission members discussed the final draft of the 2015 Subdivision and Land Development Ordinance.</p> <p>Planning Commission members discussed the SOP Draft.</p>	<p>Rick Mertz called for a motion. James Shafer made a motion for the Planning Commission to recommend that the Supervisors adopt the revised SALDO and move forward with the advertisement and public hearing, seconded by Connie Bieling. A.I.F.</p> <p>Members provided comments for corrections, deletions and clarification. It was suggested that a more user-friendly and concise system be created, perhaps in summary and/or checklist form. Members stated that there were checklists being developed a few years ago which never materialized. Connie Bieling is going to check her files and provide drafts, if found.</p>

<p><b>New Business:</b></p> <p><b>Lombardi Reverse Subdivision</b></p> <p><b>Hazard Mitigation Planning Handbook</b></p>	<p>Copies of the Lombardi Reverse Subdivision Plan were available for the members to review. Nicole Lombardi attended the meeting, giving a brief description of the simple plan; combining 2 lots into one for the purpose of placing a pole building on the lot adjoining their residence.</p> <p>Handbook will be emailed to members and also copied and distributed to members at the August meeting.</p>	<p>Rick Mertz called for a motion to accept the Lombardi Reverse Subdivision Plan for review. Dave Beers made said motion, seconded by James Shafer. A.I.F. Rick Mertz called for a motion to approve the Lombardi Reverse Subdivision Plan and recommend it to the Supervisors for approval, with the conditions that the 'Certificate of Ownership' be signed and notarized, and comments are received by Carbon County Planning Commission. David DelGrosso made said motion, seconded by Connie Bieling. A.I.F.</p>
<p><b>Officials:</b></p> <p><b>Zoning Officer Report</b></p>	<p>Copies provided for review.</p>	<p>None</p>
<p><b>Discussion:</b></p>	<p>None</p>	<p>None</p>
<p><b>Adjournment:</b></p>	<p>None</p>	<p>Rick Mertz called for a motion to adjourn the meeting. David DelGrosso made a motion for adjournment seconded by James Shafer. A.I.F. Meeting adjourned at 8:10 p.m.</p>

Respectfully submitted,  
Brenda L. Drew